CITY OF BLOOMINGTON

CITIZEN PARTICIPATION PLAN

PREPARED BY THE

HOUING AND NEIGHBORHOOD DEVELOPMENT (HAND) DEPARTMENT

RELATING TO THE ADMINISTRATION OF

THE COMMUNITY PLANNING & DEVELOPMENT PROGRAMS

OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Draft for Public Display
April 22 – May 22, 2026

Adopted by City Council on _____

CITY OF BLOOMINGTON, IN

HAND DEPARTMENT

400 N MORTON STREET, SUITE 130

BLOOMINGTON, IN 47404

(812) 349-3420

hand@bloomington.in.gov

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CITIZEN PARTICIPATION PLAN (CPP) FOR BLOOMINGTON, IN

A. Introduction

Purpose

Pursuant to the citizen participation requirements of 24 CFR Part 91 and 24 CFR Part 5, the City of Bloomington (referred to as the "City"), set forth the following Citizen Participation Plan (the "Plan") as it relates to the administration of the Community Planning and Development (CPD) programs funded by the U.S. Department of Housing and Urban Development (HUD).

The Plan presents the City's intent for providing for and encouraging all citizens to participate in the development, revision, amendment, adoption, and implementation of:

1) The Citizen Participation Plan
2) The Consolidated Plan (CP)
3) The Annual Action Plan (AAP)
4) The Consolidated Annual Performance and Evaluation Report (CAPER), and
5) The Section 108 Loan Guarantee Program

Lead Agency

The City of Bloomington Department of Housing and Neighborhood Development (HAND) is the lead agency responsible for the administration of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs.

The Bloomington Redevelopment Commission (RDC), acting in the capacity as the governing body of HAND, oversees the duties and responsibilities of HAND, including the CDBG and HOME programs. Recommendations made by HAND related to the HUD programs covered by this Plan are forwarded to the RDC as the first step in the approval process for programming and budgeting. The RDC then forwards the recommendations on to the Mayor and City Council.

To assist with funding decisions related to the CDBG Program, the City appoints a Citizen's Advisory Committee (CAC) for two categories of disbursement: social services and physical improvements. Each CAC is comprised of RDC members and Bloomington residents and staffed by HAND. Each CAC reviews an application for funding created by HAND staff, determines a point scoring system for the application, conducts site visits with the applicant agencies and evaluates final proposals.

Contact Person

All communication regarding the Plan, the Consolidated Plan, the Annual Action Plan, the CAPER, comments, complaints, reasonable accommodation for disabled persons, translation services, or other elements shall be directed to: Director of HAND, HAND Department, 401 N Morton Street, Suite 130, Bloomington, IN 47404; (812) 349-3582 *TTY 7-1-1 (Indiana Relay Center);* hand@bloomington.in.gov.

Effective Date

After approval of this amended Citizen Participation Plan by the Bloomington City Council, this Plan shall be effective until it is amended or otherwise replaced.

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B. Encouragement of Citizen Participation

General

The City provides for and encourages citizens to participate in the development, revision, amendment, adoption and implementation of the Citizen Participation Plan, the Consolidated Plan, the Annual Action Plan, and the CAPER. The City encourages participation by low- and moderate-income persons, particularly those living in areas designated as revitalization areas or in slum and blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. With respect to the public participation initiatives included in this Plan, the City will take appropriate actions to encourage the participation of all citizens, including minorities, non-English speaking persons, and persons with disabilities, as described below.

Non-English Speakers

To encourage non-English speaking residents to participate in the development of the Citizen Participation Plan, the Consolidated Plan, and the Annual Action Plan, the City will include the following language, in Spanish, in all advertisements published in *The Herald-Times*:

> *La información será proporcionada en español por petición. (This information is available in Spanish, upon request.)*

Advance notice of public meetings and how to participate in the planning process will be provided by the Latino Outreach Coordinator to *Boletin Comunitario* (the local monthly Spanish language publication which informs residents about programs, services and current issues) and *Hola Bloomington* (the local Spanish language radio program featuring news, entertainment and public opinion every Friday evening from 6-7 pm on WFHB 91.3 FM and 98.1 FM).

The City will provide a Spanish version of meeting agendas, handouts, and surveys at meetings and stakeholder interviews conducted for each planning process, if requested to HAND no later than five (5) business days prior to the day of the meeting or interview.

Where a significant number of non-English speaking residents can be reasonably expected to participate in a public meeting, an interpreter will be provided upon written request to HAND no later than five (5) business days prior to the day of a public meeting.

Persons with Disabilities

Persons with disabilities requiring special accommodation to participate in public meetings should call the Contact Person, or a designee, no later than five (5) business days prior to the day of a meeting. The City will conduct all public meetings in locations that are handicapped-accessible, when available. If requested, the City will mail copies of public meeting notices to persons who are homebound and request such accommodation no less than seven (7) days prior to the public meeting.

All advertisements for public meetings will indicate such and include the following:

> *Persons requiring special accommodation or translation assistance can make arrangements at least five (5) business days in advance by contacting*

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the HAND Department at 812-349-3420 (TTY 7-1-1 Indiana Relay Center), hand@bloomington.in.gov or at 401 N Morton St, Suite 130, Bloomington, IN 47404.

Low- and Moderate-Income Persons

The City will conduct at least one public meeting in a neighborhood that contains at least 51% low- and moderate-income residents, based on current HUD data, during the development of the Consolidated Plan and the Annual Action Plan.

Organizations and Agencies

The City encourages the participation of local and regional institutions, the Continuum of Care, businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations in the process of developing, revising, amending, adopting and implementing all documents covered by this Plan. This will be achieved through stakeholder interviews, focus groups and/or public meetings.

Local Public Housing Authority(ies)

The City, in consultation with the Bloomington Housing Authority, encourages the participation of residents of any public housing development located within the City, in the process of developing, revising, amending, adopting and implementing the documents covered by this Plan. The City will provide information to the executive director of the housing authority about the Consolidated Plan activities related to the public housing developments and communities so that the housing authority can make this information available at the annual public hearings required for its Housing Authority Agency Plan.

The City encourages participation by resident advisory boards and resident councils of the housing authority. This will be carried out by providing information on public meetings, surveys and other outreach initiatives related to the documents covered by this Plan.

Public Notices

Public review/comment periods and public hearings held in the process of developing, revising, amending, adopting, and implementing the documents covered by this Plan shall be advertised in *The Herald-Times* no less than one (1) day before the public review and comment period commences and no less than seven (7) days before a public hearing is held. The City will also make efforts to publish notices on its website and social media accounts when appropriate.

Public Hearings

All public hearings will be scheduled at times and locations that are reasonably convenient for potential and actual program beneficiaries, and with accommodation for persons with disabilities and non-English speakers in accordance with this Plan. The City may provide a virtual participation link for individuals not wishing to attend the public hearing in person. Instructions for participating virtually will be included in all public notices.

Technical Assistance

The staff of the HAND department are available to assist organizations and other eligible entities that are interested in submitting a proposal to obtain funding through CDBG and HOME programs. All potential

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applicants are strongly encouraged to contact the Contact Person, or a designee, for technical assistance before initiating a funding request application. Assistance will be provided on an individual or group basis depending on the needs of the organization. Technical assistance will focus on the various elements of the application including the federal statutory and regulatory requirements.

Online Access

The City will post draft copies and final copies of all documents covered by this Plan on its website accessible at: https://bloomington.in.gov/housing/notices

Other Engagement Techniques

The Plan may be amended as the City continues to gain access to technology that improves the avenues of participation by its residents.

C. The Citizen Participation Plan

Plan Development

The City shall follow the following procedure when developing its Citizen Participation Plan.

a. Public Review of the Draft Plan

The draft Citizen Participation Plan will be made available for public review for a 15-day period prior to the City Council consideration and adoption and may be done concurrently with the public review and comment process for the Consolidated Plan. Copies of the draft Citizen Participation Plan will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the Citizen Participation Plan by contacting the Contact Person, or a designee.

b. Public Hearing

The City will conduct a public hearing to accept comments on the Citizen Participation Plan, or any amendments thereto, prior to its approval and submittal to HUD. This public hearing may be held concurrently with the public hearing held in conjunction with the Consolidated Plan and/or Annual Action Plan preparation.

c. Comments Received on the Draft Plan

Written comments will be accepted by the Contact Person, or a designee, during the 15-day public review period. The City will consider any comments or views of residents received in writing, or orally at the public hearing, in preparing the final Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Plan for submission to the City Council and to HUD.

d. City Council Action

Following the public display and comment period and the public hearing, the Plan will be presented to the City Council for consideration and formal action. A summary of all written

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comments and those received orally during the public hearing, as well as the City's responses to all written comments, will be attached to the Plan prior to submission to the City Council.

e. Submission to HUD

The Plan will be approved as a stand-alone document and submitted to HUD with a summary of all written comments and those received orally during the public hearing, as well as the City's responses to written comments and proof of compliance with the 15-day public review and comment period requirement. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as well.

Amendments to the Approved Citizen Participation Plan

The City shall follow the following procedure to amend its approved Citizen Participation Plan, as needed.

a. Amendment Considerations

The City will amend the Plan, as necessary, to ensure adequate engagement and involvement of the public in making decisions related to its HUD programs. Substantial amendments to the Citizen Participation Plan may be required should a provision of the Plan be found by the City to conflict with HUD regulations, or when changes in HUD regulations occur. Edits to the Plan that only include updated contact information or editorial changes for clarity will not be placed for a formal public review and comment period.

b. Draft Amended Plan Review

The draft Amended Plan will be made available for public review for a 15-day period and may be done concurrently with the public review and comment process for the Consolidated Plan or the Annual Action Plan. Copies of the draft Amended Plan will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the Amended Citizen Participation Plan by contacting the Contact Person, or a designee.

c. Comments Received on Draft Amended Plan

Written comments will be accepted by the Contact Person, or a designee, during the 15-day public review period.

d. Submission to HUD

A copy of the Amended Citizen Participation Plan, including a summary of all written comments as well as the City's responses and proof of compliance with the minimum 15-day public review and comment period requirement, will be submitted to HUD. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as well.

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Plan Access

The approved Citizen Participation Plan, and any amendments, will be kept on file at the HAND Office, 401 N Morton Street, Suite 130, Bloomington, IN 47404. The plan can be accessed online at: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the approved Amended Plan by contacting the Contact Person, or a designee.

In the Event of an Emergency or Disaster

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the City may opt to forgo the public hearing for its Citizen Participation Plan. The length of public display and comment for amendments to the Citizen Participation Plan shall be no less than five (5) days, or some length of time as instructed by HUD. Draft documents for public comment and review will be made available on the City's website at https://bloomington.in.gov/housing/notices. Copies of the draft documents will be mailed or e-mailed upon request, if possible.

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D. The Consolidated Plan (CP)

Plan Development

The City will follow the process and procedures described below in the development of its Consolidated Plan (CP).

a. Stakeholder Consultation and Citizen Outreach

In the development of the CP, the City will consult with other public and private agencies including, but not limited to, the following:

- Bloomington Housing Authority
- Other assisted housing providers
- Social service providers including those focusing on services to minorities, families with children, the elderly, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, and other protected classes
- Continuum of Care that serves the jurisdiction
- Community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws
- Business and civic leaders
- Organizations promoting economic and/or workforce development
- Regional government agencies involved in metropolitan-wide planning and transportation responsibilities
- Broadband internet service providers, organizations engaged in narrowing the digital divide
- Agencies whose primary responsibilities include the management of flood prone areas, public land or water resources
- Emergency management agencies
- Other related organizations and agencies

When preparing the portion of the CP concerning lead-based paint hazards, the City shall consult with local or state health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead-poisoned.

When preparing the description of priority non-housing community development needs, the City will notify adjacent units of local government, to the extent practicable. This shall involve, at a minimum, the City sending a letter to the chief elected official of each adjacent unit of government notifying them of the draft CP and how to access a copy online for review and comment.

A variety of mechanisms may be utilized to solicit input from these persons/service providers/agencies/entities. These include written letters, telephone, virtual or in-person interviews, mail surveys, internet-based feedback and surveys, focus groups, and/or consultation workshops.

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b. Public Hearings

The City will conduct at least two public hearings during the development of the CP. The first public hearing will be conducted before the draft CP is published for public comment, during which time the City will address housing and community development needs, development of proposed activities, the amount of assistance the City expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the City will address identified housing and community development needs and proposed eligible activities.

c. Potential Displacement of Persons

Although the City does not anticipate any residential displacement to occur in the foreseeable future, it is required to describe its plans to minimize the displacement of persons and to assist any persons displaced. When displacement is unavoidable on a temporary or permanent basis, the City will comply with the federal Uniform Relocation Act. Should displacement of residents be necessary as a result of the use of funds covered by this Plan, the City shall compensate residents who are actually displaced in accordance with *HUD Handbook No. 1378, Tenant Assistance, Relocation and Real Property Acquisition*.

This resource is accessible online at http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/handbooks/cpd/13780

d. Public Display and Comment Period

The draft CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary and purpose of the CP; the anticipated amounts of funding (including program income, if any); proposed activities likely to result in displacement, if any; plans for minimizing the displacement of persons as a result of CDBG or HOME activities, if any; plans to assist persons actually displaced by the project, if any; the dates of the public display and comment period; the locations where copies of the draft CP can be examined; how comments will be accepted; when the document will be considered for action by the City Council; and, the anticipated submission date to HUD. Copies of the draft CP will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the draft CP by contacting the Contact Person, or a designee.

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e. Comments Received on the Draft Consolidated Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The City will consider any comments or views of City residents received in writing, or orally at the public hearings, in preparing the final CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CP for submission to HUD.

f. Redevelopment Commission (RDC) Action

During or following the public display and comment period, the CP will be presented to the Redevelopment Commission for consideration and formal action.

g. City Council Action

Following the public display and comment period, the second public hearing, and RDC approval, the CP will be presented to the City Council for consideration and formal action.

h. Submission to HUD

The CP will be submitted to HUD no less than 45 days before the start of the City's five-year program cycle, or at such time as instructed by HUD.

Revisions to the Consolidated Plan

The City shall follow the following procedure to revise its CP, as needed.

a. Revision Considerations

There are two types of amendments that may occur with the CP: minor amendments and substantial amendments. An amendment to the approved CP is considered substantial under the following circumstances:

- When a goal is added or deleted
- When there is a change in the priorities identified in the CP
- When the entitlement programs for which the City will receive a formula allocation change

All other changes that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by the HAND Department and will not be subject to public comments. All amendments, substantial and minor, will be submitted to HUD via the Integrated Disbursement and Information System (IDIS).

b. Public Display and Comment Period

The draft Revised CP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the proposed revised CP can be examined, how comments will be accepted, and the anticipated submission date to HUD. Copies of the draft Revised CP will be made available for review at the following locations:

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- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the draft Revised CP by contacting the Contact Person, or a designee.

c. Comments Received on the Draft Revised Consolidated Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The City will consider any comments or views of City residents received in writing in preparing the final Revised CP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final Revised CP for submission to HUD.

d. Submission to HUD

Following the public display and comment period, the Revised CP will be submitted to HUD.

In the Event of an Emergency or Disaster

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the City will conduct public hearings and meetings exclusively via virtual methods such as conference call or live web-streaming with the ability to ask questions in real time. Accommodations will be made for persons with disabilities and non-English speaking persons upon request, such as sign language or language interpretation services. Documents for public review will be shared via the City's website. Copies of the document may be mailed or e-mailed upon request to hand@bloomington.in.gov.

Additionally, where program funds covered by this Plan may be expended to carry out eligible activities to address the City's disaster response, the City's requirements under this Plan will be streamlined to include:

a. A 5-day public display and comment period to amend the CP or a period of public comment as outlined and directed by HUD.

b. Following the public display and comment period, the Revised CP will be submitted to HUD.

Plan Access

The Revised CP will be kept on file at the HAND Office, 401 N Morton Street, Suite 130, Bloomington, IN 47404. The plan can be accessed online at: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the approved Amended Plan by contacting the Contact Person, or a designee.

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F. The Annual Action Plan (AAP)

The Annual Action Plan (AAP) is a component of the CP, and it describes the City's proposed use of available federal and other resources to address the priority needs and specific objectives in the CP for each program year; the City's method for distributing funds to local non-profit organizations; and the geographic areas of the City to which it will direct assistance.

Plan Development

The City will follow the process and procedures described below in the development of its AAP.

a. Public Hearings

The City will conduct at least two public hearings during the development of the AAP. The first public hearing will be conducted before the AAP draft is published for public comment, during which the City will address housing and community development needs, development of proposed activities, the amount of assistance the City expects to receive (including grant funds and program income), the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and a review of program performance.

The second public hearing will be conducted during or after the 30-day public comment period during which the City will address identified housing and community development needs and proposed eligible activities.

Both hearings conducted for the Year 1 AAP may be conducted concurrently with the required public hearings for the 5-Year Consolidated Plan.

b. Public Display and Comment Period

The draft AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the AAP, the anticipated amounts of funding (including program income, if any), the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by the City Council and the anticipated submission date to HUD. Copies of the draft AAP will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the AAP by contacting the Contact Person, or a designee.

c. Comments Received on the Draft Annual Action Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The City will consider any comments or views of City residents received in writing, or orally at the public hearings, in preparing the final AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final AAP for submission to HUD.

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d. Redevelopment Commission (RDC) Action

During or following the public display and comment period, the CP will be presented to the Redevelopment Commission for consideration and formal action.

e. City Council Action

Following the public display and comment period, the second public hearing, and RDC approval, the CP will be presented to the City Council for consideration and formal action.

f. Submission to HUD

The AAP will be submitted to HUD no less than 45 days before the start of the City's annual program year, or at such time as instructed by HUD.

Revisions to the Annual Action Plan

The City shall follow the following procedure to revise its AAP, as needed.

a. Revision Considerations

There are two types of amendment that may occur with the AAP: minor amendments and substantial amendments. An amendment to the approved AAP is considered substantial under the following circumstances:

- When an eligible activity is added or deleted
- When a change occurs in the purpose, location, or beneficiaries of an activity previously approved

All other changes that do not meet the criteria defined above will be considered minor amendments, will be reviewed and approved by the Director of the City's Department of Real Estate and Housing and will not be subject to public comments. All amendments, substantial and minor, will be submitted to HUD via the Integrated Disbursement and Information System (IDIS).

b. Public Display and Comment Period

The draft Revised AAP will be placed on display for a period of no less than 30 days to encourage public review and comment. The public notice shall include a brief summary of the revisions, the dates of the public display and comment period, the locations where copies of the draft AAP can be examined, how comments will be accepted, when the document will be considered for action by the City Council, and the anticipated submission date to HUD. Copies of the draft Revised AAP will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the Revised AAP by contacting the Contact Person, or a designee.

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c. Comments Received on the Draft Revised Annual Action Plan

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The City will consider any comments or views of City residents received in writing in preparing the final Revised AAP. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final revised AAP for submission to HUD.

d. Submission to HUD

After the end of the public display and comment period, the revised AAP will be submitted to HUD.

In the Event of a Disaster

In the event of a local, state or federally declared disaster or emergency where public places may be closed to the public or in-person participation may not be feasible or large gatherings may be considered a public health risk, the City will conduct public hearings and meetings virtually via conference call or live web-streaming with the ability to ask questions in real time. Accommodations will be made for persons with disabilities and non-English speaking persons upon request, such as sign language or language interpretation services. Documents for public review will be shared via the City's website. Copies of the document will be mailed or e-mailed upon request.

Additionally, where program funds covered by this Plan may be expended to carry out eligible activities to address the City's disaster response, the City's requirements under this Plan will be streamlined to include:

a. A 5-day public display and comment period to amend the AAP or a period of public comment as outlined and directed by HUD.

b. Following the public display and comment period, the Revised AAP will submitted to HUD.

Plan Access

The Revised CP will be kept on file at the HAND Office, 401 N Morton Street, Suite 130, Bloomington, IN 47404. The plan can be accessed online at: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the approved Amended Plan by contacting the Contact Person, or a designee.

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F. Consolidated Annual Performance and Evaluation Report (CAPER)

Report Development

The City shall follow the following procedure in the drafting and adoption of its Consolidated Annual Performance and Evaluation Report (CAPER).

a. Report Considerations

The City will evaluate and report the accomplishments and expenditures of the previous program year for its HUD programs and draft the CAPER in accordance with HUD requirements.

b. Public Display and Comment Period

The draft CAPER will be placed on display for a period of no less than 15 days to encourage public review and comment. Public notice of the display and comment period will be published in *The Herald-Times* no less than one (1) day before the period begins with accommodation for persons with disabilities and non-English speakers in accordance with this Plan. The public notice shall include a brief summary and purpose of the CAPER, a summary of program expenditures, a summary of program performance, the dates of the public display and comment period, the locations where copies of the draft CAPER can be examined, how comments will be accepted, and the anticipated submission date to HUD. Copies of the draft CAPER will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the CAPER by contacting the Contact Person, or a designee.

c. Comments Received on the Draft CAPER

Written comments will be accepted by the City's Contact Person, or a designee, during the 15-day public display and comment period. The City will consider any comments or views of City residents received in writing in preparing the final CAPER. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final CAPER for submission to HUD.

d. Submission to HUD

The CAPER will be submitted to HUD within 90 days following the end of the City's program year.

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G. Section 108 Loan Guarantee Program

Development of Section 108 Loan Guarantee Application

Applications for assistance filed by the City for Section 108 Loan Guarantee assistance authorized under HUD regulation 24 CFR Part 570, Subpart M, are subject to all provisions set forth within this Plan. Such applications for Section 108 assistance may be included as part of the Consolidated Planning process, the Annual Action Planning process, or may be undertaken separately anytime during the City's program year.

Before the City submits an application for Section 108 loan guarantee assistance, the City will make available to citizens, public agencies and other interested parties' information that includes the amount of assistance the City expects to be made available (including program income), the range of activities that may be undertaken, the estimated amount that will benefit persons of low- and moderate-income, and any activities likely to result in displacement.

Public Display and Comment Period

The City will publish its proposed Section 108 loan application for review and comment. The public notice shall include a summary describing the contents and purpose of the application and listing the locations where the entire application may be examined. An application for Section 108 Loan Guarantee funding shall be made available for public review for a 30-day period prior to consideration and submission to HUD and may be done concurrently with the public review and comment process for the Consolidated Plan or Annual Action Plan.

Copies of the proposed Section 108 loan application will be made available for review at the following locations:

- HAND Office: 401 N Morton Street, Suite 130, Bloomington, IN 47404
- City of Bloomington website: https://bloomington.in.gov/housing/notices

Hard copies can be made available to those requesting the Section 108 loan application by contacting the Contact Person, or a designee.

Comments Received on the Proposed Section 108 Application

Written comments will be accepted by the Contact Person, or a designee, during the 30-day public display and comment period. The City will consider any comments or views of City residents received in writing in preparing the final application. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, will be attached to the final application for submission to HUD.

Submission to HUD

Following the public display and comment period, the Section 108 Loan Application will be submitted to HUD.

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H. Complaints

Residents may register complaints regarding any aspect of the CDBG and HOME programs by contacting the Contact Person, or a designee. All written complaints received will be addressed in writing within 15 days.

Residents wishing to object to HUD approval of the final Consolidated Plan, Annual Action Plan or any other documents identified in this Plan may send written objections to the HUD Indianapolis Field Office at:

U.S. Department of Housing & Urban Development
Indianapolis Field Office
Minton-Capehart Federal Building
575 N. Pennsylvania Street, Suite 655
Indianapolis, IN 46204

Objections should be made within 30 days after the City has submitted any of the documents covered by this Plan to HUD. Any objections made will only be submitted to HUD for the following reasons:

- The applicant's description of needs and objectives is plainly inconsistent with available facts and data.
- The activities to be undertaken are plainly inappropriate to meet the needs and objectives identified by the applicant.
- The application does not comply with the requirements of the CDBG and/or HOME programs, or other applicable laws.
- The application's proposed activities which are otherwise ineligible under the program regulations.

Objections shall include both an identification of requirements not met and available facts and data.

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